

The MMG

The MMG is a group of volunteers under the direction of coordinator, Joni Rebach. These wonderful volunteers are eager to help you by creating custom teaching materials for your classroom, meetings or hall displays. The MMG will create posters, games, flashcards, signs, buttons, booklets, puppets and bulletin board decorations...and much, much more!

The MMG volunteer corps is heavily used by the district, so please try and provide at least three weeks lead time for your requests. Whenever possible, submit your requests electronically, using the order form available on the following website:

http://www.westirondequoit.org/district/TLC/TLC_MMG.htm

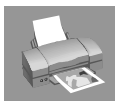
Ellison Die Cuts

The MMG offers a wide variety of letters, numbers and shape dies to coordinate with any classroom project!



Poster Making

Create posters of classroom rules, procedures and announcements!



Custom Artwork

The MMG will create custom buttons, name badges, book-whatever you can dream up they will work with you to create!



MMG Contact Information

Joni Rebach, MMG Coordinator, is available on Tuesdays and Thursdays from 9:00am-3:00pm during the regular school calendar.

Location: DMRC, in IHS

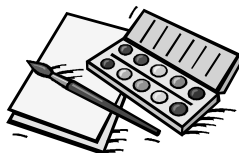
Phone: 336-3116 (x3116)

Email: joni_rebach@westiron.monroe.edu

Submit your material requests on an MMG order form. These forms are available through the MMG, the school office, your TLC Building Representative or online at:

http://www.westirondequoit.org/district/TLC/TLC_MMG.htm

We look forward to hearing from you!!



"Putting your creative ideas into our creative hands..."

The Materials Management Group
c/o DMRC
Irondequoit High School
260 Cooper Road
Rochester, NY 14617

Phone: 585-336-3116
Contact: Joni Rebach
email: joni_rebach@westiron.monroe.edu

"Putting your creative ideas into our creative hands..."

The Materials Management Group (MMG)



The MMG is located in the West Irondequoit District Media Resource Center (DMRC) at Irondequoit High School.

Die Cuts Available From the MMG

Alphabet Letters

- 2" Capital Letters (Block)
- 2" Lower Case (Block)
- 3" Capital Letter only
(D'Nealian® - italics font)
- 4" Capital Letters (Block)
- 4" Lower Case (Block)

Geometric Shapes:

- 1" Squares 12/block
- 1" Triangles 12/block
- 1" Trapezoids 12/block
- 1" Parallelograms 12/block
- 1" Rhombi 12/block
- 1" Hexagons 12/block
- 2 3/4" Circle



Tiny Shapes: (Approx. 2")

Stars, Apples, Hearts, Teddy Bears & Butterflies

Medium Shapes (Approx. 4")

Heart, Hand, Flower, Christmas Tree, Leaf/Maple, Turkey, Sailboat, Snowman, Pumpkin, Leaf/Birch, Apple, Shamrock, Fish, Rabbit, Ice Cream Scoops, Flag, Clouds, Raindrops, Lightning Bolt, Snowflake Sun, Wind, Bee, Bookmarks (Eagle, Read)

Dies to Make Books: Mitten, Apple

Dies to Make Boxes: "Jumbo" & "Super Jumbo"

Extra Large Shapes (Approx. 10")

Heart, Key, Rose, Snowflake, Christmas Bulb, Shoe, Balloon, Paper Doll, Award (circle w ribbon), Crayon, Frog (2), Monkey, Birthday Cake (Single Candle), Elephant, Gingerbread Man, Octopus, Camera, Fish, Maple Leaf, School House, Star, Teddy Bear, Dog, Hot Air Balloon, Turtle, Bird, Butterfly, Pouncing Cat

Embossers: 3 Designs !! Call for details!

New Dies are added every year!
Don't see something that you would like?
Call us and let us know and we will add it to the list!

Getting your project created is as easy as 1..2..3.:

1. Submit completed materials request form to Joni Rehbach at the MMG.
(joni_rehbach@westiron.monroe.edu)
2. Provide electronic copies of print requests, where appropriate.
3. Be as clear and specific with your request as possible. When in doubt, contact Joni in person to discuss your idea.

Voila! Within a few weeks (or sooner...) your creative project will come to life, delivered to your school!!!

MMG Frequently Asked Questions (FAQs)

Is there a charge for the materials that I request?

As long as the materials are for use within the scope of your position (in the classroom, faculty meetings, presentations, etc..) there is no charge.

Where do I send my request?

Send requests via interoffice mail to the MMG at the DMRC. (The MMG is no longer located at the Oakview facility).

What colors are available for posters or die cuts?

The sky is the limit for die cut materials. The MMG stocks a wide variety of color paper to meet your needs. Posters can be done in either full color or in black and white. Printed text posters can also be embellished with art work or other colorful materials.

Does the MMG do lamination?

The MMG will laminate your completed project, per your request. General lamination requests should be made to the DMRC.

Where are material request forms located?

Material request forms can be found in your school's main office, with your TLC Building Rep, or online at the TLC/MMG Website. Please be as specific as possible on these forms to ensure the project matches your vision!

Additional Questions?

Contact the MMG x3116!!

The Materials Management Group
c/o DMRC
Irondequoit High School
260 Cooper Road

Phone: 585-336-3116
Contact: Joni Rehbach
email: joni_rehbach@westiron.monroe.edu